



School Admissions and Transport Service
2 Staffordshire Place
Tipping Street
Stafford
ST16 2DH
Telephone: 0300 111 8007
E-mail: admissions@staffordshire.gov.uk

Autumn Term 2021

Dear Parent/Carer

**THE CHILDREN ACT 1989
ADMISSION TO SCHOOL SEPTEMBER 2022**

In accordance with The Children Act, local authorities are required to ensure that those who have parental responsibility under the Act are consulted regarding major issues relating to their child's education.

Since your child is due to transfer or be admitted to school in September 2022, please be advised that Staffordshire's School Admissions and Transport Service will be dealing with the transfer arrangements for your child.

If possible, you should liaise with your child's other parent with whom we will directly correspond, if you have any views about your child's transfer to school.

The local authority is not in a position to intervene in disputes between parents over school applications and will request that these are resolved privately.

Alternatively, please contact the School Admissions and Transport Service if you would like to receive information about this process which is also available at www.staffordshire.gov.uk/admissions.

Yours faithfully

School Admissions and Transport Service

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