

Knutton St Mary's CE Academy First Aid Risk Assessment COVID 19 for EYFS age children



PART A. ASSESSMENT DETAILS:

Area/task/activity: First Aid Risk Assessment COVID 19

Location of activity: Knutton St Mary's CE Academy

Team/School name: Address & Contact details:	Knutton St Mary's CE Academy Church lane Newcastle Under Lyme Staffordshire ST5 6EB	Name of Person(s) undertaking Assessment:	Anna Wheaver
		Signature(s):	<i>Anna Wheaver</i>
Line manager/Head Teacher (Name & Title):	Anna Wheaver Principal	Date of Assessment:	1st May 2020
Signature:	<i>Anna Wheaver</i>	Step 5 Planned Review Date: (Minimum 24 months)	1st September 2020
How communicated to staff:	By e-mail	Date communicated to staff:	1 st May 2020

This Risk Assessment is to be used in the event that, despite the school's best endeavours, a fully qualified Pediatric First Aider is not present whilst children between 3 and 5 years of age are on site.

Where possible, a fully qualified PFA must be present at all times the children are on-site.

PART B1. HAZARD IDENTIFICATION AND CONTROL MEASURES:			
Step 1 Identify significant hazards	Step 2 Identify who might be harmed and how		Step 3 identify precautionary measures already in place
List of significant hazards (something with the potential to cause harm)	Who might be harmed?	Type of harm	Existing controls (Actions already taken to control the risk)
Inadequate provision and treatment of Pediatric first aid due to not having a Pediatric First Aider on-site at all times as per Government Guidelines new government guidance	Pupils	Serious injury and death	<ul style="list-style-type: none"> • Where it is not possible to have a fully qualified Pediatric First Aider (2 day) there will be an adult qualified in First Aid at Work (2 days) on site when a EYFS child is on site. • Where only an adult with FAW is present, they are aware of the limitations of first aid administration through the different course learning outcomes (See attached). • All staff members are extra vigilant to any pediatric accidents, injuries or occurrences when a fully qualified PFA is not on site ensuring that medical attention is sought immediately in the case of any serious injuries, accidents or conditions occurring. • Parents are aware that there will not always be a fully qualified PFA on site but know that emergency first aiders and a FAW will be present when their child (EYFS) is on site.

<p>Activities involving apparatus or equipment outside of normal classroom resources when no fully qualified PFA is on site.</p>	<p>Pupils</p>	<p>Serious Injury</p>	<ul style="list-style-type: none"> • Low risk activities only planned for children present within school such as: <ul style="list-style-type: none"> - Classroom based activities - PE activities using lightweight, basic equipment. • Adequate supervision of children at all times. Where EYFS children are attending school ratios will not fall below those outlined in the Statutory Framework for EYFS and FS. Where a PFA is not available, staffing ratio will increase in order to minimise chance of accident or injury. • Activities facilitated by staff are low risk and reduce the potential for first aid to be required. These are agreed with a member of the senior leadership team.
<p>Unaware of how to summon first aid provision or an ambulance</p>	<p>Employees, Agency or Casual Staff Visitors, Contractors</p>	<p>Serious injury</p>	<ul style="list-style-type: none"> • Employees' Responsibilities: <ul style="list-style-type: none"> ○ In the event of someone being injured, if it is considered serious and that an ambulance is required, you must ring for an ambulance using the procedure laid out below. ○ Locate the nearest qualified first aider (from hard copy lists on the board in the office). If they are unavailable, select the next nearest first aider accordingly. ○ Give the location and symptoms if known to the first aider. ○ Keep the casualty warm, comfortable and above all as still as possible. ○ On arrival, the first aider will take control and issue instructions accordingly. • Ambulance Procedure: <ul style="list-style-type: none"> ○ Dial 999 ask for ambulance service, give brief details of type of casualty and ask for the ambulance to attend main entrance. ○ Ensure reception/office staff are aware advising them that an ambulance has been called to an incident in the school. Arrange for someone to meet the ambulance at the main reception and escort the ambulance crew to the location of the incident. ○ Individual child medical needs are available on shared drive – medical conditions folder.

